

North Middleton Township
Recreation Advisory Board Meeting
May 25, 2010

The Recreation Advisory Board meeting was held at the Township Municipal Building, 2051 Spring Road, Carlisle, PA on May 25, 2010. Chairman James Spangler called the meeting to order at 6:30 p.m. Board members present were Vice Chairman Wendy Ciuffo, Secretary Linda Castle, Marilyn Hannah, Mehdi Atar, Parks Department Richard Cockley and Blaine Shatto, and Recreation Director Annette McKillip.

Following the Pledge of Allegiance, the Minutes of the April 27, 2010 Recreation Advisory Board meeting were approved on motion of Wendy Ciuffo, seconded by Marilyn Hannah.

Mr. Robert Shearer, Board of Supervisor, thanked everyone for having him. He commented that the Board of Supervisors wants to thank Sally Scharadin for her years of service and they have always appreciated her hard work and dedication to the township and to the Recreation Board. She has done a great job. Mr. Shearer and the Recreation Board discussed the responsibility, liability, cost effectiveness, and the role bus trips play in the community. No decision has been made on the future of the bus trips at this time. The Recreation Board would like to see a spreadsheet of the revenues and expenses at the next meeting.

Recreation Report:

- A. **2010 1st Quarter Budget** – At last months meeting it was questioned whether Annette’s salary would be partially billed to administrative and half to recreation. Annette had sent an email to Deb Ealer inquiring if her salary would be billed administrative and recreation. She responded that 15% will be billed to recreation. The board questioned where the rest of the budgeted salary will go. Mr. Shearer responded he will have Deb Ealer include that discussion at the workshop meeting on Thursday night.
- B. **Pavilion Rentals** – Annette reported as of May 24 there were: 119 rentals, totaling \$4,560.00, with 8,808 guests, compared to May 26, 2009 there were: 108 rentals, totaling \$3,815.00 with 7,915 guests.
- C. **2010 Travel Program** - NYC Overnight had 8, NYC in June only had 13 so the trip was cancelled, Baltimore has 10, with 3 from Middlesex, Ocean City has 4, Philadelphia in Sept. has 4, NYC in Dec. has 5, and Christmas in D.C. on the 9th has 33 & includes 2 from Middlesex. A memorandum from Deb Ealer to the Board of Supervisors pertaining to the bus trips is attached. There is also an email attached from Lowee’s about a chaperone.
- D. **2010 Youth Softball** – Last month the board discussed changing the locks at North Middleton Park. They are complete. Michael Matter has decided to resign as the softball coach after close of season this year. His email to NMT and a letter to Mr. Matter are attached. Annette asked for your response on whether to continue with the softball program, she received four no’s and one yes. The board recommended advertising on the website and in the newsletter for a new coach.

Parks Report: Richard Cockley reported the parks crew is down to four employees and they may have to work a few extra hours a week since spring is a very busy time of year. Richard reported having problems with one of the tractors, which has been fixed by the public works department. He is concerned with the pavement at North Middleton Park. It will need to be put in the budget to be repaved. Lester Brickner has taken down another tree at that park. Another concern is the bank line is receding and to plant more trees in that area would take a long time for the growth and to be effective. We may need to look at another alternative. Mr. Shearer commented the supervisors have not had a tour of the parks for a few years. He would like to see it put on the workshop agenda.

New Business: The letter of resignation from Sally Scharadin is attached.

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Old Business:

- A. **Car Show & Concert** – Jim advised the promotional flyer list needs updated and to please take the amount of flyers you will need. The flyers will need to be out by July 1st. Annette will be meeting with the car show committee on June 2nd at North Middleton Park. Someone called in about setting up and selling kettle corn. Deb Ealer said that is fine as long as space permits. Annette will check with Rose Wickard to make sure there are no issues with other vendors coming in. She will also check with the vendor that wants to make the kettle corn to make sure they don't need electric. There were issues in the past with an overload of electrical use at this event.
- B. **Kids Safety Day** - This was discussed with Deb Ealer and she in return gave a poster that she had for Carlisle Regional Medical Centers Family Fun & Safety Day for May 8th. There was also a newspaper article on the event. Both papers are attached.
- C. **Park Benches** – A Copy of the thank you letter that was sent to Giant Foods for the benches is attached.
- D. **Playground Equipment** – The second order of playground equipment had arrived on Monday, May 10th. Annette was working with Lester Brickner on the placement of the new equipment. Some of it has been assembled in the public works building and the excavation of the dirt has already started at Village Park. There was some question as to whether or not to keep the volleyball pit at Village Park, Fern Avenue entrance. Deb Ealer responded, once equipment has been taken out, it will not be brought back. Her recommendation was to maintain the pit. The weeds will need taken out and new sand will need to be placed. This is also recommended for the horseshoe pits.
- E. **Soccer Nets** – Annette spoke with Alan Tritt from the YMCA. He went out to North Middleton Park to look at them and he will be picking them up this week sometime.
- F. **Tree for 2010** - A resident offered a large tree to the township for the Christmas Tree Lighting. Lester Brickner had looked at the tree and he informed Annette it is not an acceptable one. It is being advertised on the township website and in the newsletter. Annette will check with Strickland's who donated the tree last year to see if they have another one to donate.

Announcements:

- A. Jim advised the next meeting will be held at North Middleton Park on June 22 at 6:30 pm.

Adjournment: Jim adjourned the meeting at 8:11 pm. Wendy Ciuffo recommended closing the meeting, seconded by Linda Castle . Motion carried unanimously.

Respectfully submitted,

Annette M. McKillip
Administrative Assistant / Recreation Director
North Middleton Township

Attachments