

North Middleton Township  
Recreation Advisory Board Meeting  
February 26, 2008

The Recreation Advisory Board meeting was called to order by Chair Wendy Ciuffo at 7:00 p.m., on February 26, 2008. Following the Pledge of Allegiance, the Minutes of the January 22, 2008 Recreation Advisory Board meeting were approved on motion of Linda Castle, seconded by Marilyn Hannah. Motion carried unanimously.

**Directors Report:**

**A. Recreation Advisory Board Directory: (Mailed)** There was one correction; Wendy Ciuffo's home number is 249-1701, not 259-1701.

**B. February Update Recreation Advisory Board Calendar 2008: (Mailed)** There were no additions or corrections.

**C. Pavilion Rentals:** As of February 26, there were forty-three rentals, for a total of \$1280 with approximately 3260 guests. Because there was no February 2007 Recreation Advisory Board Committee Meeting, there are no comparison figures available.

The tables were ordered for the new pavilion at Village Park, and for replacements at the other parks.

**D. Promotional Flyers:** Flyers and flyer venues for the concert and car show were passed out.

**E. Travel Program 2008: (Mailed).** Sally advised the economy appears to be affecting the number of reservations in North Middleton and South Middleton Townships, Middlesex, and Carlisle.

**F. North Middleton Park Rest Room Facilities:** A meeting was held regarding updating and remodeling of the restrooms. Attendees included: Greg Lebo, Brehm Lebo Engineering, Lester Brickner, Howard Bear, Dick Cockley, Sally Scharadin, and Debi Ealer. Discussion centered on determination of work by Township employees vs. what will be bid out. A meeting will be held on March 17 to review the costs that Greg is to obtain regarding holding tank and anchors, delivery time and warranty, and pump requirements including electric. A work schedule will be reviewed during the meeting. The new bathroom facilities will not be available for the April 15 opening of the park.

**G. North Middleton/Carlisle Joint Forces:** A meeting was held on Wednesday, February 20 with North Middleton Township Supervisor Bob Shearer, Manager, Deborah Ealer, Recreation Director, Sally Scharadin, Carlisle Borough Councilman Perry Heath, and Recreation Director Andrea Crouse to discuss possibilities of North Middleton Township and Carlisle Borough working together on various projects. Sally and Andrea will work together gathering information on programs already in place by both communities, and facilities where the projects and programs can be held. One of the main studies will be the Carlisle swimming pool, and what may be able to be done regarding the extra charge in the non-resident clause. After completing an inventory of facilities and programs, Sally and Andrea will meet with the group again.

**Parks Report:** Dick Cockley passed out copies of the parks 2008 budget. He advised the fence posts are in place around the retention and detention basins. The fencing will be finished as soon as weather permits. He noted he has been called out several times because of alarm activation at Village Park; however, it was assumed deer caused the activation. Work will begin the third week of March.

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**New Business:**

**A. Playground Equipment** Sally noted she and Supervisor Shearer discussed possible future purchase of equipment for the parks. Supervisor Shearer requested she inquire if anyone had any ideas regarding funding for said purchases. Wendy asked if the Board of Supervisors accepted the unanimous recommendation by the Recreation Advisory Board of Sally's suggestion for budget 2008, using both park rentals and field usage funds collected for purchase of new equipment for the parks. Sally responded she was advised by Debi the Board of Supervisors did not accept the recommendation for the 2008 budget. Sally further noted another way to secure additional funding would have been for a fundraising campaign, which she suggested, and drafted a letter to be sent to vendors several years ago. No decision was made to proceed at that time. However, she cautioned initiating this procedure at the present time because of the economy. After discussion, the Recreation Advisory Board again unanimously supported Sally's suggestion of park rental fees or a portion thereof used for future purchase of new equipment. In addition, the Board discussed the possibility of suggesting increasing In-lieu-of fees.

Jim Spangler requested a 2008 North Middleton Township budget, and will contact Debi Ealer for said document.

Before making any final recommendation to the Board of Supervisors for financing park equipment, the Recreation Advisory Board felt it would be a good idea to have an inventory of present equipment at all three parks, and an estimated year of purchase. Dick was asked if he would do an inventory when he was at the parks, and if he was in question of when said equipment was purchased, perhaps Frank Henry could provide some information. Dick said he would look into it and report back at the March meeting.

**Old Business:**

**A. Girl's Softball Program:** Wendy announced there will be no North Middleton Township Girl's Softball this year. Contact will be made with Morrows regarding information on clothing purchases, sites, trophies, assistant coaches, and a general agenda for the possibility of a North Middleton Township team in 2009. In the alternative, this may be a program to join forces with Carlisle.

**B. Easter Egg Hunt:** Wendy asked everyone to turn in the sheet advising where flyers will be placed for the hunt, other than car show, this will be used for all other future events for flyer venues. She advised Jeni would be available to play the Easter Bunny for the event. She also requested assistance for the egg hunt. Everyone but Medhi advised they would be available, thus, with help from the entire Recreation Board, she asked everyone be there about 9:15 a.m. to put the eggs out. Mehdi suggested his daughter as his replacement for egg disbursement. Sally advised the hunt will go on if it rains; however, in case of snow, it would in all likelihood be cancelled. She would advise everyone if this happens. In addition to the jelly bean jar, Linda Castle will make three gift baskets, for the child who finds the "golden egg" in each age category.

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C. **Concert & Car Show:** Wendy announced there will be a concert and car show meeting on Tuesday, April 1 at 10:00 at the Township building, and if anyone was available, they would be welcome, understanding most of the folks on the Board are working at that time.

She noted a great deal of work has been done regarding the promotional flyers, spread sheets, etc, which should make future promotional work a lot easier. Orrstown Bank has not yet responded to possible sponsorship, although she suspects they will provide some sponsorship. Sally requested as soon as anyone has secured prizes to advise her because of the amount of paperwork necessary with each gift.

**Announcements:**

Wendy announced the next Recreation Advisory Board meeting will be held at the Township building March 25 at 7:00 p.m. She advised the June 24 meeting will be held at North Middleton Park. This will, in all likelihood, give us the opportunity to look at the progress or possibly completion of the bathroom facilities, July 22 meeting will be at Creekview Park, and August 26 at Village Park, again, allowing us the opportunity to look at the progress, possibly completion or near completion of the equipment, fencing, pavilion, etc. The meetings at the parks will begin at 6:30 pm.

**Adjournment:** Wendy adjourned the meeting at 8:35 pm, seconded by Jim Spangler and Medhi Atar. Motion carried unanimously

Respectfully submitted,

Sally M. Scharadin  
Recreation Director  
North Middleton Township  
Attachments