

PA Contractor Registration # _____

**NORTH MIDDLETON TOWNSHIP
CONSTRUCTION PERMIT APPLICATION**

LOCATION OF PROPOSED WORK OR IMPROVEMENT

County: _____ Municipality: _____

Site Address: _____ Tax Parcel No.: _____

Lot No.: _____ Subdivision/Land Development: _____ Phase: _____ Section: _____

Owner: _____ Phone No.: _____ FAX No. _____

Mailing Address: _____ Email: _____

Principal Contractor: _____ Phone No.: _____ FAX No. _____

Mailing Address: _____ Email: _____

Architect: _____ / _____ Phone No.: _____ FAX No. _____

Mailing Address: _____ Email: _____

TYPE OF WORK OR IMPROVEMENT (Circle One)

New Building Addition Alteration Repair Demolition Relocation
Foundation Only Change of Use Plumbing Mechanical Electrical

Describe the proposed work: _____

ESTIMATED COST OF CONSTRUCTION (reasonable fair market value) \$ _____

DESCRIPTION OF BUILDING USE (Circle One)

RESIDENTIAL

One-Family Dwelling
Two-Family Dwelling

NON-RESIDENTIAL

Specific Use: _____
Use Group: _____
Change in Use: Yes No
If YES, indicate former: _____
Maximum Occupancy Load: _____
Maximum Live Load: _____

BUILDING / SITE CHARACTERISTICS

Number of Residential Dwelling Units: Existing _____ Proposed _____
Mechanical: Indicate Type of Heating / Ventilating / Air Conditioning (i.e. electric, oil) _____
Water Service: (circle) Public Private
Sewer Service: (circle) Public Private

Does or will your building contain any of the following:

Fireplace(s): Number _____ Type of Fuel _____ Type of Vent: _____
Elevator / Escalator / Lift / Moving Walk: (circle) Yes No
Sprinkler System: Yes No
Pressure Vessels: Yes No
Refrigeration Systems: Yes No

BUILDING DIMENSIONS

Existing Building Area: _____ sq. ft.
Proposed Building Area: _____ sq. ft.
Total Building Area: _____ sq. ft.

Number of Stories: _____
Height of Structure Above Grade: _____ ft.
Area of the Largest Floor: _____ sq. ft.

FLOOD PLAIN

Is the site location within an identified flood hazard area? (circle one) Yes No
Will any portion of the flood hazard area be developed? (circle one) Yes No

Owner / Agent shall verify that any proposed construction and/or development activity complies with the requirements of the National Flood Insurance Program and the PA Flood Plain Management Act (Act 166-1978), specifically Section 60.3.

Lowest Floor Level: _____

HISTORIC DISTRICT

Is the site location within a Historic District? (circle one) Yes No

If construction is proposed within a Historic District, a certificate of appropriateness may be required by the Municipality.

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of locating all property lines, setback lines, easements, right-of-way, flood areas, etc. Issuance of a permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the code or ordinances of the Municipality or any other governing body. The applicant certifies he / she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work.

I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Owner of Authorized Agent

Print Name of Owner or Authorized Agent

Address

Date

Directions to Site: _____

ADDITIONAL PERMITS / APPROVALS REQUIRED

Street Cut / Driveway	Approved	_____
Cut and Fill	Approved	_____
Penn Dot Highway Occupancy	Approved	_____
DEP Floodway or Floodplain	Approved	_____
Sewer Connection	Approved	_____
On-Lot Septic	Approved	_____
Zoning	Approved	_____
Harb	Approved	_____
Other _____	Approved	_____

APPROVALS

Building Permit Denied: Date _____ Date Returned _____

Building Permit Approved: Date _____

Code Administrator _____

Date Issued: _____ Date Expires: _____ Permit No.: _____

Building Permit Fee	\$ _____	Receipt No.: _____
Plumbing Permit (if appl.)	_____	Receipt No.: _____
Mechanical Permit (if appl.)	_____	Receipt No.: _____
Electrical Permit (if appl.)	_____	Receipt No.: _____

PROJECT DOCUMENTS (DRAWINGS & CALCULATIONS)

Type of Document:	Submitted		Signed & Sealed		Date:	Revision Date:
Foundation Plans	Yes	No	Yes	No	_____	_____
Construction Drawings	Yes	No	Yes	No	_____	_____
Electrical Drawings	Yes	No	Yes	No	_____	_____
Mechanical Drawings	Yes	No	Yes	No	_____	_____
Plumbing Drawings	Yes	No	Yes	No	_____	_____
Specifications	Yes	No	Yes	No	_____	_____
Flood Hazard Area Data	Yes	No	Yes	No	_____	_____
Workers Comp. Certificate	Yes	No	Yes	No	_____	_____
Plot Plan	Yes	No	Yes	No	_____	_____

DATE STAMP:

**BUILDING PERMIT APPLICATION CHECKLIST
FOR COMMERCIAL PROJECTS**

NORTH MIDDLETON TOWNSHIP REQUIRES THREE COMPLETE COPIES OF THE FOLLOWING:

1. **Title Page Drawing:** to include the contact information for all design professionals, description of square footage per floor, number of floors, they of construction to be utilized, area modifications utilized, use group classification(s), separation or non separation of mixed use groups, design occupant load(s), finish materials classification, design codes utilized.
2. **Site Plan Drawings:** to include all utility layouts, handicap parking & access, designated fire lanes, distance between adjacent structures and property lines.
3. **Floor Plan Drawings:** to include the use of all areas, location & types of fire resistant construction, U.L. Listing of fire resistant construction, means of egress components, handicap access.
4. **Structural Drawings:** to include the structural design Calculations, geo-technical engineering report, uniform live loads, dead load, roof & snow loads, wind loads, framing construction details found construction details, framing construction details, steel construction detail.
5. **Electrical Drawings:** to include all lighting facilities, electrically operated equipment, and electrical circuits required for all service equipments of the building or structure. Drawings should include panel schedules, grounding systems, and wiring detail.
6. **Mechanical Drawings:** to include size & type of appliances, construction of flues and chimney systems, ventilation air provided, fresh air make-up provided, location of all ducting and piping.
7. **Plumbing Drawings:** to include a plan view and a riser diagram of waste & water piping, pipe sizing, grade of piping, drainage fixture unit loads of stacks and drains, water distribution design criteria.
8. **Fire Protection Systems:** to include the submittal guide for each type of system. See specific submittal guide requirements.

NORTH MIDDLETON TOWNSHIP

2051 Spring Road
Carlisle, PA 17013
Telephone: 717.243.8550
Fax: 717.243.1135

BUILDING PERMIT INSPECTION SHEET

INSPECTIONS NOTED ON THIS CARD MAY BE SCHEDULED BY TELEPHONE WITH A 48-HOUR NOTIFICATION. WORK SHALL NOT PROCEED UNTIL THE FIELD INSPECTION HAS BEEN APPROVED.

Zoning Compliance / Building Setback

Initial Zoning Compliance – Verify building setbacks required by zoning ordinance at time of foundation footing inspection.

Foundation

Superior Foundation Wall System

Inspect footings after excavation, prior to installing stone bed & setting walls.

Inspect foundation after 1st floor joist and deck are set, prior to backfilling.

Concrete / Masonry Foundation Wall System

Inspect footings & pier boxes after excavation, prior to pouring concrete. Forms shall be installed, with rebar in place and tip of footing grade markings set. Inspect below grade foundations walls prior to backfilling & prior to pouring 5-foot maximum grout lift of bound beam.

Masonry other than foundation walls

Initial Masonry – During construction of individual masonry components.

Final Masonry – Upon completion of each individual masonry component or at time of final / occupancy inspection.

Plumbing

Underground Plumbing – Inspect building sewer and water laterals, etc prior to covering, drainage & water line static water or air pressure testing required. Coordinate inspections of public utility laterals with North Middleton Authority (717-243-8269) and inspections of on-lot sewage systems with the Township Sewage Enforcement Office Vince Elbel (717-263-6120).

Underground Fire Main – Prior to covering or pouring thrust blocks. 200 PSI test required.

Rough In Plumbing – Prior to covering, water and drainage line test required. May be at time of framing inspection.

Final Plumbing – All equipment & fixtures shall be set & functional. Potable water certificate required. Final approval by NMA required for public water connections. May be at time of final / occupancy inspection.

Mechanical

Underground Mechanical – Prior to covering

Rough In Mechanical – Prior to covering, may be at time of framing inspection. Gas piping requires an air test.

Above Ground Fire Sprinkler Rough In – Prior to installing ceiling. 200 PSI test required.

Fire Alarm Rough In – Prior to covering conductors.

Final Fire Alarm / Fire Sprinkler – Inspectors test & main drain flow with the activation of all alarm initiation devices and supervisory devices.

Final Mechanical – When all equipment & fixtures are set & functional. Kitchen exhaust system test required. May be at time of final / occupancy inspection.

Electrical

Electrical Inspections shall be made by a licensed third party inspection agency authorized by the Township and proof of inspection provided to Township inspector at time of final / occupancy inspection or as requested during construction.

Underground Electrical – Prior to covering.

Service Electrical – At time electrical panel box is energized.

Rough In Electrical – Prior to covering, all wiring & boxes shall be installed. All grounds shall be made for this inspection. Shall include a test of the emergency lighting.

Final Electrical – When all equipment, fixtures & devices are functional, prior to final / occupancy inspection.

Framing

Final Framing – Prior to insulation / energy conservation inspection or covering. Steel connection report required.

Insulation / Energy Conservation

Final Insulation / Energy Conservation – Prior to covering.

Wallboard

Final Wallboard – Prior to painting or covering.

Accessibility

Final Accessibility – After completion of construction project, prior to any use or occupancy, such inspections shall be in accordance with requirements of the adopted construction code. May be at time of final / occupancy inspection.

Special Inspections

Such inspections shall be in accordance with requirements of the adopted construction code and coordinated with the designated licensed architect or engineer in responsible charge for the project.

Final / Occupancy

After completion of construction project, prior to any use or occupancy, all required inspections should be completed and documented at time of final / occupancy inspection. Application for Certificate of Use and Occupancy must be issuance of Township Certificate of Use and Occupancy.

PERMIT HOLDER:

ADDRESS:

PERMIT NUMBER: _____ DATE: _____

This permit is valid for 18 months and construction shall commence within six (6) months of permit issuance. Application for Certificate of Use and Occupancy must be filled out and returned prior to the final inspection approval.