

**North Middleton Township Board of Supervisors
February 25, 2010**

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on February 25, 2010. Vice Chairman Harry Kelso called the meeting to order at 6:05 p.m. Board members present were Supervisor Robert H. Shearer, Supervisor Richard A. Bucher, Supervisor James E. Hare, Solicitor Mark Allshouse, Manager Deborah A. Ealer, Police Chief Jeffrey Rudolph and Recording Secretary Lori A. Coleman. Chairman Robert Reisinger was not in attendance.
Visitors: see attachment #1.

Subdivision and Land Development

No subdivisions or land developments were presented.

North Middleton Authority

a. January minutes

Supervisor Shearer referenced the minutes from the reorganization meeting in which Supervisor Reisinger was nominated as the Vice Chairman. Supervisor Shearer felt it was not good policy to be Chairman of the Board of Supervisors and Vice Chairman of NMA. Supervisor Bucher agreed since other members were available to serve in the position. Ms. Ealer noted she would discuss the concern with Supervisor Reisinger.

b. Manager's report

Supervisor Kelso presented Mr. Koch's report.

Solicitor's Report

No report presented.

Public Comment

Doug Thomas of 806 Longs Gap Road said he was a member of the Carlisle Brethren in Christ church. Since the church has been active in missions work in Haiti for about 8 years, the church has been trying to construct an orphanage in Port au Prince. He said the church was working to construct a home in the Hillcrest Farms development on Prickly Pear Drive with donated labor and at cost materials. The home would then be sold with the proceeds going toward the orphanage. Mr. Thomas was before the board with a request to waive the building permit fees for the home. Supervisor Kelso verified the lot was on Prickly Pear Drive. Mr. Thomas noted the home was on lot #26. He hoped to begin construction of the home in April and be finished by June or July. Mr. Thomas said the home would be about 1800 sq ft. Mr. Fegley indicated to him that the building permits fees would be between \$800 and \$1000. Supervisor Kelso asked if building permit fees were waived in the past. Ms. Ealer referenced a waiver with the Carlisle Area School District (CASD), but CASD later paid the fees. Supervisor Bucher noted it was an honorable venture but he would like to see credentials. Mr. Thomas noted the church set up a DBA (doing business as). The church was offering the funds for construction with no interest. Ms. Ealer pointed out that Mr. Fegley has to review the plans when submitted to assure they follow the UCC standards. Ms. Ealer recommended a letter from the minister for verification, and suggested Mr. Thomas contact her if he had any questions. Solicitor Allshouse noted the board could review the information at the next meeting. Supervisor Shearer asked if the Peace

Centre paid the building permit fees. Ms. Ealer noted they did. Mr. Thomas pointed out the lot was currently empty, so construction of the home would generate taxes. Ms. Ealer reiterated having a copy of the 501.C3 form, letter from the minister on church letter head and an explanation of what the funds raised will cover. The board thanked Mr. Thomas. Supervisor Hare commented he did not have a problem with waiving the building permit fees. He added he would not be in attendance at the next meeting.

Police Department

Chief Rudolph reviewed his report with the board. He noted the department would receive laptops from some forfeiture assets that the department was involved in. He sent a request to the DA's office asking that a portion of the funds go toward the installation of the laptops. Supervisor Kelso verified the laptops would be used in the police vehicles. Chief Rudolph agreed. Supervisor Hare asked if the department would be responsible for the airtime after April 2011. Chief Rudolph replied yes. Supervisor Bucher asked if the laptops would be mounted in the cars. Chief Rudolph said they would be mounted. He noted the department was getting a good price on the laptops which would make information readily accessible for the officers.

Secondly, Supervisor Bucher noted he had an invite from the Municipal Advisory Board in which the 800 MHz radios were slated for discussion. Chief Rudolph noted the new 800 MHz radios were currently being distributed to some departments such as Middlesex, West Shore and Shippensburg. They will work out the bugs and then the other municipalities would receive theirs after the initiation period. Supervisor Shearer asked if Carlisle would be getting the new 800 MHz radios. Chief Rudolph noted they would not be since they have their own system. At the time, they could not wait for the county to decide on a system, so they went out and purchased one. Unfortunately, the BOC system is on a different frequency which deters from communicating with neighboring police departments. All information has to be relayed to the county first.

Supervisor Kelso inquired if the new car was ordered. Chief Rudolph stated a Ford was chosen. The department will try to use some of the equipment from the old car which can be installed on the new car. Supervisor Kelso asked how notification is provided for an individual that is on Megan's list. Once out of jail, Chief Rudolph said community notification occurs which is done by the department going door to door. He stressed it was a requirement.

New Business

a. Agreement with DEP for Air Monitoring Station

Ms. Ealer presented the licensing agreement for the monitoring station on the old Carlisle landfill. The license agreement was good for 5 years. Solicitor Allshouse did review the agreement. The item was added to the consent agenda for next week.

b. Contract for GIS Services

Ms. Ealer reviewed the contract for GIS services, and noted the services were a budgeted item. Staff had a meeting with CET to discuss the GIS services offered. She noted the township has a great starting point utilizing the work NMA has invested in developing their GIS data. She was seeking to integrate all the information between the two entities.

Solicitor Allshouse reviewed the contract and felt comfortable with it. The item was added to the consent agenda.

c. CPR/AED Training

Ms. Ealer reported Cumberland Goodwill EMS is offering free CPR & AED training to the townships and borough's they presently serve. They would like to provide the free of charge training to the NMT residents in April. She recommended scheduling the training for April 10th from 9:00am to 12:00pm. The board agreed with the suggestion.

d. Mechanicsburg Special Police Request

Ms. Ealer reviewed a letter from Mechanicsburg Borough requesting the use of the NMT special fire police to provide assistance for special events. The topic was added to the consent agenda.

e. Carlisle Events Planning Meeting

Ms. Ealer presented a letter from Carlisle Events for their annual preseason meeting with neighboring municipalities. The meeting is slated for Wednesday, March 24th at noon at the Carlisle Expo Center. Ms. Ealer asked the board members to let her know if they would be in attendance so she could respond to the RSVP.

f. LST collection –Supervisor Bucher

Supervisor Bucher noted Act 32 is part of the ongoing effort for the county to appoint a tax collection agency to collect earned income taxes. The tax collection committee wanted to check to see if municipalities and the school districts would be interested in using the same agency to collect the LST taxes. Supervisor Bucher was concerned with how much it would cost and how much would be collected. He felt it was worthy of mentioning to the board, so the board could determine if it was a viable option. He recommended reading the minutes from the tax collection committee meeting. Ms. Ealer noted she would like to have the information available to make a comparison. Supervisor Bucher noted the residents have to currently fill out two forms: one for the school district and one for the township.

g. Letter from Brehm-Lebo

Ms. Ealer reviewed a letter from Brehm-Lebo Engineering in which they were considering a bid on the Cumberland County Rails to Trails project. She noted a portion of the railroad track project is located in NMT behind the Concerned Citizens group. Mr. Brehm wanted to know if the board had a conflict if they would bid on the project. Ms. Ealer noted only a small area was located in the Township. Solicitor Allshouse had no issues unless the project is presented to the Township. Overall, the board had no objections.

h. Zoning Ordinance Committee

Ms. Ealer referenced a response from a resident named Dennis Hurley who lives in the Cross Creek development. He was interested in being considered for the committee. He was currently a forensic engineer working in Annapolis, MD. She recommended inviting him to the next meeting so the board could meet him.

i. Parks Crew

Ms. Ealer reported Parks Manager Dick Cockley completed the interview process to fill two slots on the parks crew. The background checks were completed and Ms. Ealer recommending inviting the two individuals to the next board meeting to meet the supervisors.

Old Business

a. Zoning Ordinance Update Committee

Ms. Ealer said Mr. Fegley has been ill for the past two weeks. She noted the meeting was rescheduled three times and stressed Mr. Fegley was an intricate part of the committee.

b. Task List

Ms. Ealer indicated the township did receive official notification that the joint recycling grant was approved. She said she would like to review the official contract between Middlesex and NMT. Supervisor Hare asked about the costs involved to operate the joint recycling center. Ms. Ealer noted a discussion with the Middlesex Public Works Director and Lester Brickner concerning the operation of the site. She noted man hours were necessary, but Mr. Brickner had no problem with operating the facility. Supervisor Shearer expressed his concern with the need for equipment. Ms. Ealer stated they could use equipment from the county.

c. Executive Session

Ms. Ealer requested an executive session to discuss a potential legal issue.

Adjournment

Supervisor Shearer moved to adjourn the February 25, 2010 workshop meeting of the Board of Supervisors at 7:00 p.m. Supervisor Hare seconded the motion, and the motion carried.

Respectfully submitted,

Deborah A. Ealer
Township Secretary

Lori A. Coleman
Recording Secretary