

## **NORTH MIDDLETON TOWNSHIP BOARD OF SUPERVISORS**

November 18, 2009

The North Middleton Township Board of Supervisors held a special meeting on Wednesday, November 18, 2009 at the North Middleton Township Municipal Building, 2051 Spring Road, Carlisle PA. The special meeting was to interview potential engineering firms for updating the zoning and subdivision ordinances to be consistent with the 2008 Comprehensive Plan. The meeting was called to order by Chair Robert Reisinger at 5:00 PM. Board members present were: Supervisor Harry Kelso, Supervisor Richard Bucher, Supervisor Robert Shearer, and Manager Deborah A. Ealer. Supervisor James Hare was out of town.

Representatives from C.S. Davidson Inc presented a brief overview of their proposal. Robin Kohler, Lucas Parkes and Karl Graybill, who would be the project manager, spoke. They noted they have experience with zoning and subdivision updates. Also discussed was alternative energy production which could be incorporated into the update. Alternate energy sources included windmills, solar panels, etc.

C. S. Davidson is currently working with Shrewsbury Township, York County, on their updates of zoning and subdivision ordinances as well as their comp plan. C.S. Davidson noted they have not worked in Cumberland County but will make use of the Cumberland County resources and information to augment the work.

JMT was the next firm to present. Representing JMT were April Sowers who would be the project manager, and Andrew Stern who was a former zoning officer. JMT is presently completing a job for the City of York and noted the draft is available on the city of York's web site.

April Showers stated JMT uses Microsoft SharePoint Portal to give electronic access to the work in progress. This tool would reduce paper copies. April also suggested with the zoning update that transportation needs would be addressed. This comes from her experience working with PENN DOT.

Andrew stated the sign ordinance may need to be rewritten in its entirety. Additionally he noted the SALDO will not need as much changed as the zoning ordinance. This is typical of municipal updates.

Like C.S. Davidson, JMT has no local planning experience in Cumberland County but again will make use of county information.

Greg Lebo, Doug Brehm and Paul Wilson presented their proposal from Brehm Lebo Engineering. Paul Wilson would be the project manager. Paul has experience in working with West Pennsboro updating their ordinance. Paul has also worked on Hopewell Township's ordinances.

Greg noted the township did not need a total re-write of the documents. Greg suggested the ordinance include definition updates. Additionally, Brehm Lebo would use the services of Larry Lahr to include Smart Growths sections. On Brehm Lebo's staff is Sarah Tandle who is good at finding anomalies in ordinances.

Greg stated the updates could be completed by January 2011 with the first draft in July 2010. Brehm Lebo would provide the township electronic copies of the ordinances and the maps.

Rob Lauriello, Frank Chlebnikow and Lauren Zumbrum presented an overview for Rettew. Frank noted their RFP included a full re-write of both the zoning and subdivision ordinances. Should the Board go with a re-write only, Rettew's cost would be \$34,000 - \$36,000. The difference would include removing "Conservation by Design", a reduction in the number of committee meetings and a reduced in the completion time. This would be a strategic approach rather than a total re-write of the ordinances.

Frank noted since Rettew completed the Comprehensive Plan then they are most familiar with the township and the plan.

The Board held discussion on the presentations. The Board will narrow the selection down to 2 finalists who will be invited back. The Board will also consider a total re-write since the present ordinance was written in 1997. The Board noted they will put this as a line item on the November 23 agenda.

The meeting was adjourned at 7:30 PM.



Respectfully submitted,  
Deborah A. Ealer