

**North Middleton Township Board of Supervisors  
November 5, 2009**

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on November 5, 2009. Chairman Robert Reisinger called the meeting to order at 6:00 p.m. Board members present were Vice Chairman Harry Kelso, Supervisor Robert H. Shearer, Supervisor Richard A. Bucher, Supervisor James E. Hare, Solicitor Mark Allshouse, Manager Deborah A. Ealer, Police Chief Jeffrey Rudolph and Recording Secretary Lori A. Coleman.

Visitors: see attachment #1.

The Pledge of Allegiance to the American Flag opened the meeting.

**Public Comment / Hearing of Visitors**

No public comment was offered.

**Consent Agenda:**

- a. **Meeting Minutes: 09/24/09 Workshop Meeting; 10/01/09 Action Meeting; 09/29/09, 10/06/09 Conditional Use Hearings; 10/07/09, 10/13/09, 10/21/09, 10/28/09 Budget Meetings**
- b. **Tax Collector Reports: 36-43, 2008 reports; 2008/2009 taxing district reports**
- c. **Bills: 10/16/09, 11/05/09**
- d. **Resolution 2008-18 – Road dedication Pine Ridge Drive, Conifer Drive**
- e. **Resolution 2009-09 – Road dedication Allen Road extended**
- f. **Recreation MOU**

Supervisor Bucher moved to approve the consent agenda, and Supervisor Kelso seconded the motion. The motion carried.

**Old Business**

**a. EMS Services**

Supervisor Reisinger noted the Township would be making a decision on who would become the primary EMS provider for BLS and ALS service. Ms. Ealer indicated that Cumberland Goodwill EMS (CGW) currently provides BLS service and West Shore EMS (WS) provides ALS service. Ms. Ealer stated each ambulance service would like to provide BLS and ALS service to the Township. The service decision would take effect on January 1, 2010. Supervisor Reisinger questioned if the appointment was yearly. Solicitor Allshouse said the appointment was at the discretion of the board. Supervisor Kelso asked CGW who would be the secondary provider of ALS if CGW is appointed as the first ALS provider. Mr. Pine noted WS would be the secondary provider if CGW was not available. Supervisor Kelso asked if WS located to the Township, would they also cover Spring Township and the Perry County areas. Duane Nieves of WS agreed. He added the closest unit traditionally covers the call. Supervisor Kelso asked if WS would still locate in the township if CGW was chosen. Mr. Nieves stated potentially, but he did not have the ability to make the decision. Supervisor Reisinger inquired if CGW had sent out their mailing for their donations. Mr. Pine stated no. Supervisor Kelso added he did visit CGW and was very impressed with their facility. Thus, Supervisor Shearer moved to

have Cumberland Goodwill EMS be the primary provider of BLS and ALS service to the Township. Supervisor Kelso seconded the motion, and the motion carried. Supervisor Bucher recommended the issue be revisited in six months to assure a smooth transition. Supervisor Hare asked if a time table should be added. Solicitor Allshouse noted it would remain intact until the board decided to make a change. The motion carried.

## **Business of Township Officials**

### **Township Manager**

#### **a. October Report**

Ms. Ealer presented her report to the board. She indicated a majority of her time was spent on the budget. Supervisor Kelso inquired if she had spoken with Keystone Arms. Ms. Ealer said they have not brought in updated plans. Supervisor Bucher questioned Ms. Ealer concerning the accounting software. Ms. Ealer explained when the software was purchased Software Systems was a third party provider. The company, Munis, pulled back their third party support and are now supporting the accounting software themselves. Since the change, support has been poor. She pointed out the current obligation with Munis will expire in 1 ½ years, and she has begun researching other options. In reference to computer security, Supervisor Bucher asked if the issue should be discussed further. Ms. Ealer said other municipalities have experienced software breaches. She noted spending a considerable amount of time verifying the security of the system. She added that she was not a computer expert. Supervisor Shearer noted if it was a security issue then it should be discussed in executive session. Supervisor Reisinger noted discussing the issue with Ms. Ealer and indicated security was a concern in reference to outside banking and how banks handle the transfer of funds. He felt it was not an issue at this time. Supervisor Bucher stated he would like to be kept up to date on the progress. Ms. Ealer noted she was in the process of filling out additional insurance form that would cover the funds should they ever be stolen.

#### **b. Financial Report**

Supervisor Reisinger presented Ms. Ealer's financial report to the board.

#### **c. ProLogis Letter of Credit Release**

Ms. Ealer presented a request from ProLogis for a partial release for letter of credit No. 3092622. The release is for the water line installation crossing Newville Road. Supervisor Shearer moved to release a portion of the letter of credit No. 3092622 in the amount of \$27,000 as requested by ProLogis. Supervisor Kelso seconded the motion, and the motion carried.

#### **d. Carlisle Area School District**

Ms. Ealer discussed a meeting with CASD. The school district received a one million dollar grant to install a solar panel over 4 acres to produce electricity and also be used as an educational project. Ms. Ealer reviewed the plans and location with the board. She noted discussing the zoning and permitting with the school district. She pointed out the zoning is I-1 and alternative sources are allowed. Ms. Ealer did recommend talking to Lee Koch of NMA since they were discussing running lines near the NMA sewer lateral. Also, Ms. Ealer mentioned the regrading of land near the back of Wilson Middle School to add additional soccer fields.

**Chief of Police:****a. October Report**

Chief Rudolph reviewed a memo concerning the feasibility of having the police staff certified for weighing trucks. He felt it was not worth the Township's time to spend the funds to have members of the police department certified. Chief Rudolph noted the truck traffic was minimal in comparison to Carlisle and Middlesex. Supervisor Reisinger asked how many officers should be certified. Chief Rudolph noted it would be beneficial if all the officers were certified, but it would take up to a year since the classes are only offered twice a year. Supervisor Shearer inquired if a truck could be taken down to one of the truck stops to be weighed. Chief Rudolph discussed the reimbursement for the weigh master and the process to subpoena all the records. Then, Supervisor Bucher questioned a few cases that were dismissed by the county. Chief Rudolph agreed the citations were dismissed. Supervisor Kelso added with the opening of the Rt. 34 Bridge, the truck traffic on Creek Road will decrease. Supervisor Shearer felt Post Road would be the principal area of truck traffic. Supervisor Reisinger was not in favor of making a major purchase as this time, since the amount of roads with truck traffic was minimal. Then, Chief Rudolph discussed an email from Major Gallaher who is the executive officer of the Municipal Police Officers Training Commission. The email indicates the commission was coming into a shortfall. The funds were normally used for the mandatory in-service training. A meeting was held on October 27<sup>th</sup> by the commission in which they voted to permit the academy the ability to collect payment directly from the police agencies. Chief Rudolph added the municipalities would be responsible for reimbursing the commission for the training. Supervisor Bucher asked if the training was mandatory. Chief Rudolph stated yes. Supervisor Reisinger verified that it was a necessary expense.

**Solicitor's Report: Mark Allshouse****a. October Report**

Solicitor Allshouse stated 90% of his time was spent on the Third Pine Floor conditional use matter. The other 10% was spent on other Township issues. Since he represented other municipalities, Supervisor Shearer inquired how advertising was handled in those municipalities. Solicitor Allshouse noted a limit to the ability to advertise in other publications. Supervisor Shearer recommended checking into advertising in The Patriot for competitive pricing purposes. The board discussed the costs involved in advertising various ordinances.

**New Business****a. 2010 Draft Budget**

Supervisor Reisinger noted the board spent a lot of time going through the budget. Then, Supervisor Kelso moved to approve the draft 2010 budget, and Supervisor Hare seconded the motion. The motion carried.

**b. Purchase of 2009 medium dump truck**

Ms. Ealer noted the Public Works department would like to use their 2010 state liquid fuels to purchase a dump truck. If ordered now, they will save about \$6500-\$7000. The Public Works Director and Ms. Ealer recommended proceeding forward with the

ordering of the truck. Then, Supervisor Kelso moved to approve the purchase of the 2009 medium duty dump truck, and Supervisor Hare seconded the motion. The motion carried.

**Old Business (continued)**

**b. Engineering RFP**

Ms. Ealer said 7 RFP's were received to update the Zoning and Subdivision Ordinance. She added a copy of each RFP was given to each supervisor along with Jim Bennett, Planning Coordinator for Cumberland County. Mr. Bennett recommended 3 firms for short listing with an interview. The board could then conduct a question and answer session. Ms. Ealer noted a few of the firms were not included due to the distance. Also, she noted the board could have a committee or conduct the interviews by the full board. Ms. Ealer recommended using the Planning Commission with two or more supervisors along with herself. She suggested interview dates of November 17<sup>th</sup> or 18<sup>th</sup> at 5:00pm. A recommendation could be offered to the board after the interview process. If the board would like to use a committee, then she suggested using the same individuals that were on the Comp Plan committee along with Mr. Fegley. After some discussion, the board decided to interview JMT, CS Davidson, Brehm-Lebo and Rettew on November 18<sup>th</sup> with the entire board present. Ms. Ealer noted she would work on setting up the interviews.

**Public Hearing @7:00 p.m.**


**Continuation of Newville Road Rezone**

**See attachment.**

**Adjournment**

Supervisor Hare moved to adjourn the November 5, 2009 meeting of the Board of Supervisors at 7:06 p.m. Supervisor Kelso seconded the motion, and the motion carried.

Respectfully submitted,



Deborah Ealer  
Township Secretary

Lori A. Coleman  
Recording Secretary

