

## **North Middleton Township Board of Supervisors October 1, 2009**

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle PA on October 1, 2009. Chairman Robert Reisinger called the meeting to order at 6:00 p.m. Board members present were Vice Chairman Harry Kelso, Supervisor Robert H. Shearer, Supervisor James E. Hare, Solicitor Mark Allshouse, Manager Deborah A. Ealer, and Recording Secretary Lori A. Coleman. Supervisor Richard A. Bucher was not in attendance.

Visitors: see attachment #1.

The Pledge of Allegiance to the American Flag opened the meeting.

### **Public Comment / Hearing of Visitors**

#### **West Shore EMS**

Larry Roberts of West Shore EMS introduced Paul Christophel and Dr. Ranny Singiser to the board. Mr. Roberts began the power point presentation by providing the board with the West Shore EMS mission statement. He said the West Shore EMS was a community-focused health care support system sponsored by the Sisters of Christian Charity. They provide high quality, cost effective, mobile life support service in Central Pennsylvania. Mr. Roberts then reviewed the value statement and mission statement. He noted West Shore EMS serviced 3 hospitals: Holy Spirit Hospital, Carlisle Regional Medical Center and Chambersburg Hospital. Mr. Roberts reviewed the list of members on the Board of Directors, and pointed out representatives from Cumberland, Perry and Franklin County were members of the board. Mr. Roberts reviewed a list of West Shore ALS Management Affiliations which included HACC Instructors, National Association of EMS Educators, Franklin County EMS Council, Cumberland County EMS Council, Emergency Health Services Federation, South Central PA Counter Terrorism Task Force Leaders, etc.

Mr. Roberts reviewed the West Shore EMS history. In 1985, he noted the West Shore Advanced Life Support Services, Inc. initiated advanced life support paramedic service in 18 municipalities on the West Shore area of Cumberland County. In 1989, they realized expansion was needed and initiated service from an ALS station in Upper Allen Township and eastern Perry County. In 1994, a merger occurred with Wormleysburg Fire Department Ambulance, Upper Allen Township Ambulance and Mechanicsburg Community Ambulance to create the West Shore Advanced Life Support Services, Inc. which became known as the West Shore EMS (WSEMS). In 1997, WSEMS merged Carlisle ALS with and into West Shore EMS at the request of Carlisle Hospital. In the year 2000, Chambersburg ALS merged with and into WSEMS. Mr. Roberts noted the merger took place because of debts and budget issues.

Mr. Roberts stressed WSEMS does charitable care throughout their area of service. He mentioned charity care, blood pressure checks, community participation, etc. Then, Mr. Roberts reviewed the WSEMS fiscal budget. He noted the billing staff was recently added, and currently services 13 contracts. In addition, the WSEMS has a maintenance shop in which they provide a licensed inspection system, courtesy vans, wheelchair/stretchers vans, mobile intensive care units, ALS squads, and ambulances. The current employee staff amount is 240 and 148 FTE's (full time equivalents). The activity totals were 18749 BLS responses and 18344 ALS responses for a total of 37093. Two financial benchmarks

mentioned were the A/R days which were 48.86 and Days Cash on Hand at 105.72. Overall, Mr. Roberts said that WSEMS proposes to change the ALS service that they have been providing for the last 25 years. He indicated to the board that WSEMS would like to locate an ALS service in the Township. Mr. Roberts referenced the perception of the community to have an ambulance in the Township. He added having a regional system provides the ability to have ambulance stations in other communities that can be used to cover North Middleton in the event the North Middleton ambulance is out on a call. Mr. Roberts added WSEMS has been the ALS provider for North Middleton for the last 25 years and noted there was no need to duplicate the service from a local level. Mr. Roberts noted from the state level, the state was providing funding for ambulance providers to merge and pull services together. At the national level, the government was seeking to combine emergency medical services and public health via the EMS act. Mr. Christophel added that WSEMS currently has a 99% satisfaction rate. He noted WSEMS was interested in maintaining the relationship with the municipalities that they were already serving. Mr. Christophel added they would reallocate services that were already in place. He stressed they were looking for the township's blessing to provide the same services they were already providing. Mr. Christophel noted WSEMS already had the services in place. Mr. Singiser added WSEMS has the staff and vehicles available to continue to provide service to North Middleton and the Cumberland Valley area.

Supervisor Reisinger asked when the information from Cumberland Goodwill EMS was received by WSEMS. Mr. Roberts noted they received the letter on September 8<sup>th</sup> and met with them two days prior to arrival of the letter. Supervisor Reisinger asked where they would plan on establishing an ambulance station in the Township, and whether any discussions occurred with the fire company on establishing an ambulance in their station. Mr. Roberts indicated they had not spoken with the fire company yet, but the previous space was no longer available. He noted they do have many locations in which an ambulance is located in a fire department and they make every effort to support other emergency services where possible by paying rent instead of building a facility. If nothing is available in the fire department, Mr. Roberts stated they would look in the immediate area. Supervisor Reisinger verified that if the Township did nothing the call goes to the 911 center and WSEMS should be dispatched. Mr. Roberts agreed. If ambulance service is not established in the area by January 1, 2010, Supervisor Reisinger asked what would happen. Mr. Roberts noted a WS ambulance would be established in this area before January 1, 2010. He noted they have already looked at potential locations in the Borough, and south of the Borough. Mr. Roberts stated if the Township designated WSEMS to be the ALS provider then a location would be provided in the Township before January 1. Supervisor Reisinger asked if WSEMS had lost a service area in the past. Mr. Roberts noted they had one case in York County, Fairview Township in which they decided to have their own ALS provider. Mr. Roberts referenced discussion in the Borough of Chambersburg of providing their own ALS service. The borough had a consultant review the process in which it was determined the usage of WSEMS was the best cost effective choice. As of January 1, Supervisor Reisinger verified the residents of the Township would not see any difference in service than what they see today. Mr. Roberts noted it should be quicker service. Supervisor Kelso asked how many ambulances provide ALS service. Mr. Roberts noted Cumberland Goodwill currently has two ambulances providing ALS service which is equipped with a WSEMS paramedic. Another WS ambulance is also available to provide ALS service. Supervisor Kelso asked if the unit in NMT would service Perry County. Mr. Roberts agreed. If the ambulance was out, Supervisor Kelso asked if Cumberland Goodwill would service a call. Mr. Roberts noted they would service the call.

Supervisor Shearer asked when the ambulance was pulled out of the fire department. Ms. Ealer thought in 2002. When asked for it to be returned, Supervisor Shearer noted they could not assure that the ambulance would service only NMT. At the same time, they were seeking funding from the Township. Supervisor Shearer added since the Township would not provide funding, they decided to remove the ambulance from the fire company site. He noted the ambulance could be pulled out at any time, and the Township would not have any more coverage than they already have. When looking at emergency services, Mr. Roberts stated when an incident occurs and back up is needed, other neighboring emergency services such as ambulance, fire and police are dispatched. Mr. Roberts stressed it would be an improved service since the presence of an ambulance would be in the vicinity. As a quality issue, Mr. Roberts noted the average number of calls missed in service areas is only 7%, and stressed many times the ambulance was out providing assistance to neighboring communities. Supervisor Shearer asked if they would be seeking financial support from the Township. Mr. Roberts noted they took the information back to the BLS committee. The committee agreed to not discuss any financial support for at least 18 months. Supervisor Shearer verified that WSEMS was nonprofit and asked what their primary financial sources were. Mr. Roberts verified they were nonprofit and funding was from memberships, revenue from taking calls from nonmembers, billing services and maintenance service. Supervisor Kelso asked about the ALS support. Mr. Roberts noted there was no cost for ALS support. He noted their proposal was for BLS and ALS support in which the ambulance site would house two vehicles (an ambulance and Ford Explorer with a paramedic). For verification, Supervisor Hare asked if WSEMS would receive the call first, and asked if they would be competing with Cumberland Goodwill EMS. Mr. Roberts said if the township accepted the proposal then WSEMS would become the primary provider of ambulance service in NMT. If WSEMS was out on a call, then by state law Cumberland Goodwill would cover the call. Supervisor Reisinger asked if the ambulance would be 24 hour coverage. Mr. Roberts replied yes. Supervisor Reisinger asked what the annual donation amount was. Mr. Roberts noted he did not know the amount offhand. Supervisor Reisinger asked if they had an annual report. Mr. Roberts noted they did and could provide a copy to the board. Supervisor Kelso asked if they provided a proposal. Mr. Roberts noted they were here this evening to provide a presentation and could work on a proposal if the board was interested. Supervisor Reisinger asked for a proposal. Supervisor Reisinger thanked Mr. Roberts for the presentation.

#### **Noby Sheller-Pond**

Ms. Sheller noted the original plan for the pond was to direct the drainage directly to the creek. Since that time, Ms. Sheller stressed her yard was continually soaked from water, and invited the supervisors to visit her property. She felt the permit was not properly issued and wanted the board to do something about her concern. She requested the pond be removed or filled up. She stressed that she was assured the issue would be corrected. Supervisor Reisinger noted the pond was built according to permit which was over 15 years ago. He said there was nothing the Township could do since it was not modified. If she wanted to take the next step then, she could contact DEP with her concern. Supervisor Reisinger thanked Ms. Sheller for her comments.

#### **Consent Agenda**

- a. Meeting Minutes: 08/27/09 Workshop Meeting; 09/03/09 Action Meeting; 09/09/09 Conditional Use Hearing**
- b. Tax Collector Reports: 31-35, 2008 & 2009 reports**
- c. Payment of the bills: 09/16/09; 10/01/09**

Supervisor Shearer moved to approve the consent agenda, and Supervisor Hare seconded the motion. The motion carried.

**Business of Township Officials**

**Township Manager**

**a. September Report**

Ms. Ealer mentioned meetings with Cumberland Goodwill EMS and West Shore EMS. She noted was working on next year's budget. After this evenings presentation, Supervisor Reisinger suggested the EMS service be discussed at the next workshop meeting.

**b. Financial Report**

Ms. Ealer presented the financial report to the board.

**c. Motor Freight costs to date**

Ms. Ealer presented the cost to date information for the Motor Freight hearings to the board. She noted the total costs cover a three year period.

**Chief of Police**

No report presented.

**Solicitor's Report: Mark Allshouse**

**a. September Report**

Solicitor Allshouse presented his report to the board. He mentioned a vast majority of his time being spent on the Motor Freight hearing information.

**New Business**

No issues presented.

**Old Business**

**a. NM Park restrooms**

Supervisor Hare noted visiting the park and commented the staff had done a great job on the restrooms.

**b. Upcoming Meetings**

Supervisor Reisinger asked the board to review the upcoming meetings.

**Adjournment**

Supervisor Shearer moved to adjourn the October 1, 2009 meeting of the Board of Supervisors at 7:10 p.m. Supervisor Kelso seconded the motion, and the motion carried.

Respectfully submitted,



Deborah A. Ealer  
Township Secretary

Lori A. Coleman  
Recording Secretary



**Financial Report  
09.28.09**

GENERAL FUND:

MONEY MARKET SAVINGS	\$1,387,945.19	
REVENUES FOR MTG.	\$116,326.47	
INTEREST EARNED	\$35.74	
EXPENDITURES FOR MTG.	\$ (87,558.64)	
PAYROLL EXPENSES	\$ (89,858.49)	
TRANSFER TO CD'S STREETLIGHT		
BALANCE IN MONEY MARKET SAVINGS	\$1,326,890.27	
PETTY CASH	\$300.00	
CHANGE BOX	\$100.00	
 JUMBO CD	 \$0.00	
TDOA	\$1,683,864.86	

TOTAL GENERAL FUND \$3,011,155.13

STREETLIGHT FUND:

MONEY MARKET SAVINGS	\$43,061.05	
REVENUES FOR MTG.	\$533.62	
INTEREST EARNED		
EXPENDITURES FOR MTG.	(\$6,574.32)	
TRANSFER TO GF		
BALANCE IN MONEY MARKET SAVINGS	\$37,020.35	

MUNICIPAL BUILDING TAX FUND: \$37,020.35

MONEY MARKET SAVINGS	\$35,467.48	
REVENUES FOR MTG.	\$580.64	
INTEREST EARNED		
EXPENSES	(\$11.86)	
TRANSFER TO CP		
TRANSFER FROM CD'S		
BALANCE IN MONEY MARKET SAVINGS	\$36,036.26	

TOTAL MUNICIPAL BLDG TAX FUND \$36,036.26

RECREATION ESCROW FUND

MONEY MARKET SAVINGS	\$ 40,101.53	
REVENUES FOR MTG.	\$ 4,000.00	
INTEREST EARNED		
EXPENSES	\$ (1,463.40)	
TRANSFER FROM CD		
BALANCE IN MONEY MARKET SAVINGS	\$ 42,638.13	

awaiting refund from grant \$ 68,205.00

TOTAL RECREATION ESCROW FUND \$ 42,638.13

WATER FUND

MONEY MARKET SAVINGS	\$169,214.10	
REVENUES FOR MTG.	\$27,830.48	
INTEREST EARNED		
EXPENDITURES FOR MTG.	\$ (42,209.60)	
BALANCE IN MONEY MARKET SAVINGS	\$154,834.98	

TOTAL WATER REVENUE FUND \$154,834.98

**Financial Report  
09.28.09**

SEWER REVENUE FUND:

MONEY MARKET SAVINGS	\$1,534,034.37	
REVENUES FOR MTG.	\$45,167.00	
INTEREST EARNED		
EXPENDITURES FOR MTG.	(\$52,486.48)	
BALANCE IN MONEY MARKET		\$1,526,714.89

TOTAL SEWER REVENUE FUND \$1,526,714.89

CAPITAL PROJECTS FUND:

MONEY MARKET SAVINGS	\$2,204.63	
TRANSFER FROM TDOA		
INTEREST EARNED		
EXPENDITURES FOR MTG.		
TRANSFER TO CD'S		
BALANCE IN MONEY MARKET SAVINGS		\$2,204.63

TDOA \$149,052.80

TOTAL CAPITAL PROJECTS FUND \$151,257.43

CAPITAL RESERVE FUND:

MONEY MARKET SAVINGS	\$ 443,405.70	
REVENUES FOR MTG.		
INTEREST EARNED		
EXPENDITURES FOR MTG.		
BALANCE IN MONEY MARKET SAVINGS		\$ 443,405.70

TOTAL CAPITAL RESERVE FUND \$ 443,405.70

STATE LIQUID FUELS FUND:

MONEY MARKET SAVINGS	\$194,027.89	
REVENUES FOR MTG.		
INTEREST EARNED	\$9.48	
EXPENDITURES FOR MTG.	(\$1,551.00)	
BALANCE IN MONEY MARKET SAVINGS		\$192,486.37

TOTAL STATE LIQUID FUELS FUND \$192,486.37

TOTAL TOWNSHIP FUNDS \$5,595,549.24