

North Middleton Township Board of Supervisors
April 2, 2009

The meeting of the North Middleton Township Board of Supervisors was held at the Township Municipal Building, 2051 Spring Road, Carlisle, PA on April 2, 2009. Chairman Robert Reisinger called the meeting to order at 6:00 p.m. Board members present were Vice Chairman Harry Kelso, Supervisor Robert H. Shearer, Supervisor Richard A. Bucher, Supervisor James E. Hare, Solicitor Mark Allshouse, Manager Deborah Ealer, Police Chief Jeffrey Rudolph and Recording Secretary Tracy Gates.

Visitors: see attachment #1

The Pledge of Allegiance to the American flag opened the meeting.

Public Comment/Hearing of Visitors:

Anthony P. Amadure, Business Development Specialist for Cumberland County Economic Development addressed the Board of Supervisors. He stated that one of his biggest goals of his position at this time is municipal outreach. He was present to introduce himself to the Board of Supervisors and make them aware of funding for programs, such as an electric aggregate program through PPL. Ms. Ealer will contact Mr. Amadure with regards to the PPL program. Supervisor Bucher asked Mr. Amadure the status of the IAC Company in the Borough of Carlisle. Mr. Amadure was not at liberty to discuss the issue at this time due to a confidentially agreement, but that is one of his top three priorities.

Old Business:

Keystone Arms – Ms. Ealer commented that the intention this evening was for the Board of Supervisors to clarify the minutes from the workshop meeting, January 29, 2000. If Board elects to do so they would be approving to allow the developer to make minor changes to the subdivision without having to go back to the Planning Commission due to the fact these changes are minor. Once the changes are approved the developer will re-file the affected pages only at the Cumberland County Courthouse. Ms. Ealer also indicated that Mr. Greg Lebo has reviewed the changes and found them to be consistent with the traffic study and the previously approved plans. As follow up to the inquiry of changing the timing of the lights off of Post Road, Pendot stated that the only timing changes that would be allowed would be the free times of 6:00 p.m. to 6:00 a.m. since any other changes would be affect the entire corridor which consists of 5-6 intersections. Supervisor Bucher made a motion to approve the minor changes including the left turn off Post Road on to Macarthur Road and left off of Rt 11 into the development (Sherman Ave.) as drafted in accordance with the memorandum prepared by Deborah Ealer with the condition that the agreement be approved by legal counsel. Supervisor Hare seconded the motion and the motion carried.

Consent Agenda:

- a. Meeting Minutes: 02/24/09 Motor Freight Hearing #28; 02/26/09 Workshop Meeting; 03/05/2009 Action Meeting; 03/05/09 Ordinance 2008-03 #5 Public Hearing; 03/11/2009 Joint Municipal Meeting; 03/17/2009 Special Meeting; 03/19/09 Motor Freight Hearing #29.
- b. Tax Collector Reports: 2008 real estate and per capital; 2009 #1 - #3

- c. Payment of the bills: 03/17/2009; 03/29/2009
- d. 2009 Road Material Bid
- e. Utility Body Purchase

Supervisor Shearer moved to approve the consent agenda, and Supervisor Bucher seconded the motion. The motion carried.

Business of Township Officials:

Township Manager

a. March Report:

Vice Chairman Kelso asked if the Township's computers were continuously updated against viruses; Ms. Ealer stated they were, but hackers continuously try to get in. Chairman Reisinger wanted to verify that the staff was aware of what causes viruses; Ms. Ealer assured the board that the staff was aware.

Supervisor Bucher asked for the intent of the 401B; Ms. Ealer reported that this is an addition to the pension plan and is completely voluntary.

Supervisor Bucher inquired to how the Vance, Gabig sessions were going; Ms. Ealer stated they were going very well and that a list of the topics that would be discussed are posted on the front door.

b. Financial Report:

Supervisor Hare made a motion to authorize the manager to join Members 1st. Supervisor Bucher seconded the motion and the motion carried.

c. The dog park:

Ms. Ealer informed the board that she was approached by Steve Hitch at the Carlisle Events meeting that was held earlier in the day. Mr. Hitch said that Carlisle Borough's Recreation Board was meeting with the dog park group this evening and the number one location for the dog park is once again Shaffer Park.

Chief of Police Report:

Supervisor Hare asked Chief Rudolph about criminal arrests listed on his report. Chief Rudolph clarified that the number should not be 12 but 2.

Chairman Reisinger asked Chief Rudolph to review the grant program. Chief Rudolph explained that if the Township were to receive grant money for a new full-time employee, the grant would cover the employee's salary and benefits for three years. The Township would be required to retain and cover the employee's expenses for a fourth year. The grant is federally funded and the deadline for the application is April 22, 2009. As far as the chief is aware, there are no other requirements regarding additional equipment for the employee. He feels that the additional person would help out with the overtime situation and that within 3 to 4 years 1-2 current employees plan to retire. The money from the grant would be transmitted quarterly as a reimbursement. At this time the Board of Supervisors felt it was important for the Chief to submit the application for the grant, but before making a final decision to obligate the Township to the grant, the Board has requested to see the actual layout of requirements and benefits.

Supervisor Bucher requested from the Chief a financial report based upon the police department's projected budget and its actual budget for the first quarter of 2009. He is specifically interested in overtime and any savings that has been incurred from utilizing the PA State Police. This information should be prepared by the next workshop meeting.

Solicitor's Report:

Supervisor Shearer questioned the status of B 1. of the report, District Magistrate hearings for Codes violation regarding Railing and Michael Swartz. Solicitor Allshouse stated that both individuals were found guilty and have entered into a payment plan with the District Justice. The code violation was for unregistered vehicles and for storage of uninspected, unlicensed, and unregistered vehicles. Railing had one violation and Swartz had three violations. Supervisor Shearer has reported that Mr. Swartz is continuing the same behavior. Manager Ealer reported that the Township is in the process of citing Mr. Swartz again.

New Business:

- a. **Spring Road Bridge Meeting** – Manager Ealer would like to host an informative bridge meeting at the Township Municipal Building on April 22, 2009 at 7 p.m. Ms. Ealer will advertise the meeting.
- b. **Creek Road Funds Release** – Jeff Strickland has requested the release of his \$5,000 retainer that he put up for any property damage along Creek Road while he was hauling fill from 629 Lester has inspected Creek Road and has found no damage caused by Mr. Strickland. Supervisor Kelso made a motion to release the \$5,000 retainer being held by North Middleton Township. Supervisor Hare seconded the motion and the motion carried.
The Supervisors are interested in creating a written policy to establish consistency for retainers when issuing a permit that originates in North Middleton Township.
- c. **Villages at North Ridge Bond Release** – Supervisor Kelso made a motion to release \$161,173.11 from the Villages of North Ridge Phase 1 Bond. Supervisor Shearer seconded the motion and the motion carried.
- d. **Deed of Dedication for Allen Road Extension and Distribution Drive -**
Manager Ealer reported to the Board that the paperwork has been approved by Engineer Greg Lebo and Solicitor Allshouse regarding this issue. Supervisor Shearer made a motion to accept the Deed of Dedication for Allen Road extended and the portion of Distribution Drive from Allen Road west to Meadowbrook Road. Supervisor Kelso seconded the motion. It needs to be made a priority that before the expiration of the 18 months non-renewable maintenance bond, a full inspection is completed.

Continued Old Business:

Residential Sprinkler Systems

Manager Ealer has drafted and submitted a letter per the request of the board. A copy of the letter is attached.

Creek Road Weight Restriction

Supervisor Hare made a motion to accept the weight study and to proceed to post weight limits on Creek Road. Supervisor Kelso seconded the motion and the motion carried.

The posting will occur as soon as the signs are available. The fees will be submitted to Pen dot for possible reimbursement.

Internal Issues:

Supervisor Hare has requested a list of employees and performance duty descriptions.

Supervisor Bucher commented that the light shining on the flag is out. He also commented about his concern regarding the temperatures of the building. Manager Ealer has agreed to check the thermostats to ensure that the Township is conserving energy.

Solicitor Allshouse reminded the Board that he will not be in attendance at the next workshop meeting.

**Public Hearing – Rt. 11 Block Rezoning Application Newville Road from I-2 to R-2
Hearing Continuation until August 6, 2009.**

See attachment.

The meeting adjourned at 7:12 p.m.

Respectfully submitted,

Deborah Ealer

Tracy Gates
Recording Secretary